

SIEC ADVISORY WORKING GROUP (SAW)

November 26, 2003

Members attending this meeting:

- > Alan Hull, Washington State Department of Transportation
- > Bob Fitchitt, Legislative Evaluation and Accountability Program Committee
- > Clark Palmer, Washington State Patrol (telephone)
- > Dennis Hausman, Washington State Department of Information Services
- > Gummada Murthy, Washington State Department of Transportation
- > Jim Broman, Washington State Fire Chiefs Association
- > Jim Hall, Washington Association of Sheriffs and Police Chiefs
- > Joe Huden, Washington State Department of the Military (telephone)
- > Joe Russo, Washington State Patrol
- > Scott Bream, Department of Information Services

Minutes

- Minutes were approved from the November 12th, 2003 meeting.

Discussion of the SIEC Inventory

The majority of the meeting was dedicated to a discussion of the State Government-Operated Public Safety Communications Inventory. The latest version of the inventory document was distributed for review and comment. The following comments were expressed according to the following topics:

- Content – The inventory should try to concern itself primarily with content, and leave major inferences (what the data actually means) to the interim statewide communications plan.
- Cellular Phones and Pagers - It was decided that, although cell phones and pagers should not be relied upon in a crisis, and may not necessarily fit within the definition of “emergency response” communications, they should be included in the survey with the appropriate qualifying language.
- Project 25 - More specific information should be included on Project 25 technology to help inform the reader.
- Financial Information - While no one yet knows just what kind of financial information the legislature may be interested in with regard to the equipment identified in the inventory, Bob Fitchitt, Administrator of the LEAP Committee, indicated that they will most likely be interested in initial investment value. He also felt that the Inventory should be careful to include larger, infrastructure

items, such as antenna and towers. Also, it will be important to properly qualify any financial figures the report does contain.

- Disclosure of Collected Inventory Data - There was general agreement that the disparate pieces of raw data collected by the survey document could probably be obtained from multiple public sources, and therefore did not pose a security threat. However, there was no consensus on whether and when a compilation of all the data might create security concerns. DIS committed to discussing this issue with its legal counsel prior to the next meeting.

Review of the SIEC Tasks List

- Members were provided with copies of the most recently updated SIEC Task List Gant Chart, showing that 6 of the first key tasks have been completed. There were no comments on, or additions to, the tasks already on the chart.

Demonstration of the SIEC “Test” Web Site

- Dennis Hausman provided a demonstration of an early version of the SIEC Web Site. Although still in early development, the test site provided member of the group with an early first-look at the web site’s features.

Creation of the SIEC Advisory Funding Enterprise Working Group (SAFE)

- A draft of the SIEC Advisory Funding Enterprise (SAFE) Working Group was distributed for review and comment.
- A recommendation was made to the SIEC Advisory Working Group co-chairs that Joe Huden of the Washington State Department of the Military, chair the funding working group. Joe was subsequently appointed by the SIEC Advisory Working Group co-chairs to chair the SIEC Advisory Funding Enterprise Working Group.
- A motion was made that Joe Huden select members of the SIEC Advisory Funding Enterprise Working Group and bring the names of these individuals before the SIEC Advisory Working Group co-chairs for approval. Further it was motioned that the SIEC Advisory Funding Enterprise Working Group charter, as amended, be ratified by the Advisory Working Group. These motions were seconded and carried. The agreed upon version of the Funding Working Group charter is attached to these minutes.

Meeting Adjourned 4:00 PM